



**106 Hyannis Drive  
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## **Holly Springs Pediatrics Newborn Payment Policy**

**Congratulations on your new baby and welcome to Holly Springs Pediatrics!  
Here are some easy steps to make sure your baby will have insurance coverage  
by their 2 month Well Visit.**

1. Please wait to pay any office charges until we have an active insurance policy on file, which will be required by the 2-month visit. If you receive a statement prior to the 2-month visit, please disregard.
2. Please contact your insurance carrier and add your baby to the insurance policy. You may have to involve your HR department at work. Most insurance companies allow 60 days to add your baby to your policy, however, some only give you 30days. We suggest you notify them as soon as your baby is born.
3. Our office allows 60 days or you to supply us with the baby's insurance information. After that you become responsible for payment.
4. If your baby will not be placed on an insurance policy, making them self-pay, please let our front desk know, at your first visit.
5. Once insurance is active, all charges will be submitted to insurance for payment.

Thank you for choosing Holly Springs Pediatrics for your child's primary care. We look forward to caring for your new baby.